F.No.16-8/2010-ME
GOVERNMENT OF INDIA
MINISTRY OF WOMEN AND CHILD DEVELOPMENT
(ICDS M & E UNIT)

Shastri Bhavan, New Delhi – 110 001

Dated: 31 March, 2011

To
1. Chief Secretaries in all States/Principal Advisors to Administrators in all UTs
2. Secretaries dealing with ICDS Scheme - 35 States/UTs
3. Directors dealing with ICDS Scheme - 35 States/UTs

Subject: Guidelines for Constitution of Monitoring & Review Committees at different levels to review progress in implementation of the ICDS Scheme - Regarding.

Sir/Madam,

The Government of India (GoI) has taken several measures for strengthening the monitoring and supervision mechanism in the Integrated Child Development Services (ICDS) Scheme for its better and effective implementation. The Scheme has a Management Information System (MIS) through which monthly progress reports (MPRs) on key programme indicators are generated by each of the Anganwadi Workers (AWWs) at the AWC level and by the Child Development Project Officers (CDPOs) at the block/project level. The MIS in ICDS is under final stage of revision by the Ministry of Women and Child Development (MWCD) for making it more results-focused and also web-enabled.

2. In the past, guidelines on developing Community Based Monitoring Mechanism (CBMM) were issued by GoI [vide F.No. NI/No.12-11/93 CD-I dated 20.1.1994] to ensure monitoring of the Scheme at the grass roots level by the community themselves. The CBMM envisaged constitution of Bal Vikas Mahila Samitis at the village, block and district levels.

3. Recently, the MWCD has issued guidelines [vide F.No. 16-3/2004-ME (Pt) dated 22.10.2010] on monitoring and supervision visits to AWCs/projects by officials from various levels and also involvement of PRIs in monitoring of AWC activities. All these measures are directed towards strengthening the existing monitoring and supervision mechanism under ICDS.

4. In the context of universalisation of ICDS with focus on improved quality in delivery of services and also proposed strengthening and re-structuring of ICDS, it is now proposed to put in place a 5-tier monitoring and review mechanism at the central level and up to the AWC level. This is also proposed to rationalize and harmonize of such mechanisms which are in vogue in several States/UTs with an objective of strengthening the co-ordination and convergence with the line
departments and also monitoring and reviewing the progress made in the implementation of the Scheme.

5. Composition and key roles of such Committees at different levels are outlined in the following sections. States/UTs may make adjustments and appropriate changes in the designations of Officers/functionaries at various levels as per local conditions and institutional structures.

I. NATIONAL LEVEL MONITORING & REVIEW COMMITTEE (NLMRC) ON ICDS

IA. Composition

| i) | Secretary, Ministry of Women & Child Development | Chairperson |
| ii) | Principal Advisor, WCD, Planning Commission | Member |
| iii) | Secretary, Ministry of Health and Family Welfare | Member |
| iv) | Secretary, Ministry of Human Resource Development | Member |
| v) | Secretary, Deptt. of Food | Member |
| vi) | Secretary, Ministry of Rural Development | Member |
| vii) | Secretary, Ministry of Minority Affairs | Member |
| viii) | Secretary, Deptt. of Drinking Water Supply & Sanitation | Member |
| ix) | Secretary, Ministry of Panchayati Raj | Member |
| x) | Secretaries from any 5 States from each region | Member (on rotation basis) |
| xi) | Additional Secretary & Financial Adviser, MWCD | Member |
| xii) | Director, NIPCCD, New Delhi | Member |
| xiii) | Director, National Institute of Nutrition, Hyderabad | Member |
| xiv) | Joint Secretary(ICDS), MWCD | Member |
| xv) | Director (ICDS), MWCD | Member Secretary |

Note:

- Two Experts on child development/nutrition/ECE and representatives from the Development Partners may be called to the meeting as Special Invitee.
- The Committee shall meet once in six months or as and when required at the direction of the Chairperson.

IB. Roles

The National level Committee will monitor and review the following key issues and recommend appropriate actions:

i. Overall progress made by the States/UTs in ICDS with regard to:
   - Universalization of ICDS – status of operationalization of projects/AWCs;
   - Implementation of State Annual Programme Implementation Plans (APIPs);
   - Nutritional status of children below 6 years - weight, roll out of WHO growth standards and joint mother and child protection cards; reduction in proportion of underweight and severely undernourished children
   - Performance of pre-school education.
ii. Convergence and coordination with other programmes:
   - Health/NRHM: Issues relating to micronutrient supplementation and fortification, management of severely malnourished children, health related service delivery at AWC or at VHNDs - immunization, antenatal check-ups of pregnant women, supply of Vit-A, de-worming and IFA tablets, referral services, health check-ups; Functioning of VHSC etc.
   - Water & Sanitation: Provision of potable water and sanitation facility at AWCs through convergence with Total Sanitation Campaign and Rajiv Gandhi National Drinking Water Mission;
   - Sarva Siksha Abhiyan (SSA): Co-location of AWCs with primary schools, integration of PSE in AWCs, support from SSA, etc.
   - PRIs: Involvement of PRIs and community in overseeing and coordinating the delivery of services at AWC.

iii. Status and number of State/UT-wise coverage of SC/ST and minority concentrated habitations;

iv. Manpower vacancies at the field level and States' action plan thereon;

v. Status of State/UT-wise supply of essential items to AWCs - Medicine and PSE kits, weighing scales, joint MCP card, WHO Growth monitoring charts, etc.

vi. Leveraging funds for construction of AWC Buildings with NREGA, Multi-Sectoral Development Programme (MSDP), BRGF, IADP, MPLADS, etc;

vii. Status of arrangement for supplementary nutrition; status of release and lifting of food grains under the Wheat Based Nutrition Programme (WBNP);

viii. Identification of local/community level innovative practices which yielded results and exploration of the possibility of scaling up of the same;

ix. Review of reports of the field visits undertaken by MWCD/Planning Commission etc., along with assessment/evaluation reports on ICDS (if any) and suggesting corrective actions;

x. Financial management: funds flow mechanism, utilization of funds, estimated requirements etc;
IIA. Composition

i. Chief Secretary Chairperson
ii. Secretary, Planning Member
iii. Secretary, Finance Member
iv. Secretary, Health & Family Welfare Member
v. Secretary, Rural Development Member
vi. Secretary, Panchayati Raj Institution Member
vii. Secretary, Drinking Water Supply & Sanitation Member
viii. Secretary, Education Member
ix. Secretary, Agriculture/Horticulture Member
x. Secretary, Food Member
xi. Secretary, WCD (in charge of ICDS) Member
xii. 5 Members of Parliament (MP)* Members
xiii. 5 Members of Legislative Assembly (MLAs)* Members
xiv. State Mission Director, National Rural Health Mission Member
xv. Regional Director, NIFCCD (from the region) Member
xvi. Food & Nutrition Board, State/Regional Office Member
xvii. Principal, Middle level Training Centre (MLTC)** Member
xviii. Principal, Anganwadi Worker Training Centre (AWTC**) Member
xix. Director, WCD (in charge of ICDS) Member Secretary

* Members of Parliament and MLAs in the State/UT would be Members of the Committee on rotational basis for one year and their selection shall be such as to give representation to as many political parties as possible.

** On rotation basis in each year;

NOTE:

- Experts/Representatives from the prominent Institutions and Development Partners, who are working in the State with ICDS programme, may also be invited as Special Invitees.
- The Committee will meet every six months or earlier as and when required on the notice of the Chairperson. The Chief Secretary will, however chair the meeting once in six months.

IIB. Roles

The State level Committee will monitor and review the following issues and recommend appropriate actions:

i. Overall progress with regard to:
   - Universalization of ICDS – status of operationalisation of sanctioned projects/AWCs, coverage of all habitations/hamlets in the State and factors coming in their way;
   - Preparation and implementation of State Annual Programme Implementation Plan (AP/IP) in ICDS;

Guidelines for Constitution of Monitoring & Review Committees in ICDS Programme
o Status of nutritional status of children below 6 years - weighment, roll out of WHO growth standards and joint mother and child protection cards; district-wise comparison of proportion of moderate and severely undernourished children; Measures being taken for addressing them and progress thereon on half yearly basis;

o Performance of non-formal pre-school education provided at AWCs; Methodology and participation of children in non-formal pre-school education at AWCs; use of locally developed learning and play materials, toy bank and other initiatives;

o Identification of low performing districts in ICDS and factors responsible for it.

ii. Convergence with line departments/programmes:

a. Health/NRHM: Status of full immunization at AWCs, provision of ante-natal and health check-ups, referral services and supply of micronutrients (Vit-A, IFA, de-worming tablet) to AWCs; Functioning of VHND, VHSC and promotion of IYCF.

b. Water & Sanitation: Provision of potable water and sanitation facility at AWCs through convergence with Total Sanitation Campaign and Rajiv Gandhi National Drinking Water Mission or any other schemes of State Govt.;

c. Sarva Siksha Abhiyan (SSA): Co-location of AWCs with primary schools, integration of PSE in AWCs, support from SSA, etc.

d. PRIs: Involvement of PRIs and community in overseeing and coordinating the delivery of services at AWCs;

iii. Coverage in general and, specifically, of SC/ST/Minority habitations/ beneficiaries against the surveyed population;

iv. Other issues relating to programme implementation and actions thereon with respect to:

a. Regularity of functioning of AWCs - overall and specifically, those in SC/ST/minority concentrated habitations;

b. Manpower vacancies at AWW/Supervisor/CDPO level and their training status;

c. Fund flow and timely payment of honoraria to AWWs/AWHs;

d. Availability of funds for POL, contingency etc at district/block level and flexi-fund at AWC level as per revised norms;

e. Disruptions in supply of supplementary nutrition at AWCs as per revised norms and reasons for it, such as method of delivery, engagement of SHGs etc.;

f. Arrangement for fortification of supplementary food and use of iodized salt at AWCs;

g. Methodology and participation of children in non-formal pre-school education at AWCs;

h. Procurement and supply/availability of essential items to AWCs - medicine and PSE kits, weighing scales, joint MCP card, WHO Growth Charts, etc.;

i. Monitoring and supervision visits by officials at different levels as per norms;
j. Engagement of ICDS functionaries in non-ICDS activities and arrangements to desist them from it;

k. Any other matter as may be relevant for improved implementation;

v. Improving the AWC Infrastructure: Construction of AWC buildings by leveraging funds from under different schemes/programmes, such as BRGF, MSDP, MPLADs etc.;

vi. Use of IEC in creating awareness about ICDS services/health and nutrition issues and possibility of convergence with IEC activities under other schemes/programmes.

II. **DISTRICT LEVEL MONITORING & REVIEW COMMITTEE (DLMRC) ON ICDS**

IIIA. **Composition**

| i. | District Magistrate/Collector/Dy. Commissioner | Chairperson |
| ii. | Chief Executive Officer (CEO) | Vice-Chairperson |
| iii. | District Development Officer, Zilla Parishad | Member |
| iv. | Chief Medical Officer, Health & Family Welfare | Member |
| v. | District Planning Officer | Member |
| vi. | District Social Welfare Officer | Member |
| vii. | District Agriculture/Horticulture Officers | Members |
| viii. | District Officer, Rural Development/MNREGA | Member |
| ix. | Executive Engineer, PHED | Member |
| x. | District Education Officer | Member |
| xi. | Member of Parliament (MP) in the District | Member |
| xii. | Members of Legislative Assembly (MLAs) | Members |
| xiii. | Principal, Middle level Training Centre (MLTC)* | Member |
| xiv. | Principals, AWTCs (*any 2)* | Members |
| xv. | Field Unit of Food & Nutrition Board | Member |
| xvi. | CDPOs (*any 3)* | Members |
| xvii. | District Programme Officer (ICDS) | Member Secretary |

*On rotation basis in each year*

**Note:** The Committee will meet at least once in a quarter or as and when required on the notice of the Chairperson and will submit its review report to the Chief Secretary/Secretary (WCD) clearly outlining actions taken at the district level and support required from the State Govt.

IIIB. **Roles**

The District level Committee will monitor and review block/project-wise progress of implementation of the Scheme and suggest/take appropriate corrective actions with regards to following issues:
i. Overall progress in implementation with regard to:

   a. Status of operationalization of all sanctioned projects/AWCs, coverage of all
      habitations/hamlets in the district, especially SC/ST and minority concentrated
      and remote areas;

   b. Coverage of beneficiaries: Block-wise analysis of registered vs. actual
      beneficiaries for supplementary nutrition and pre-school education at AWCs as
      against surveyed population;

   c. Regularity in supply and quality of supplementary nutrition at AWCs:
      provision of take home ration, morning snacks and hot cooked meals for stipulated
      number of days in a month and block-wise comparison of feeding efficiency;

   d. Nutritional status of children 0-3 years and 3-6 years – weight, roll out
      of WHO growth standards and joint mother and child protection cards; block-wise
      comparison of proportion of moderate and severely undernourished children;
      Measures being taken for addressing them and progress thereon on half yearly
      basis;

   e. Performance of non-formal pre-school provided at AWCs;

ii. Coordination and convergence with line departments/programmes:

   a. Health/NRHM: Immunization of children at AWCs, ante-natal and health
      check-ups, referral services and supply of micronutrients (Vit-A, IFA, de-
      worming tablet) to AWCs; Functioning of VHSC, VHND and promotion of IYCF;
      joint visits of health and ICDS functionaries to AWCs;

   b. Water & Sanitation: Provision of potable water and sanitation facility at AWCs;

   c. Sarva Siksha Abhiyan (SSA): Co-location of AWCs with primary schools,
      integration of PSE in AWCs, support from SSA, etc.

   d. PRIs: Involvement of PRIs and community in overseeing and coordinating the
      delivery of services at AWCs;

iii. Other issues relating to programme implementation and actions thereon with
     respect to:

   a. Regularity of functioning of AWCs - overall and specifically, those in
      SC/ST/minority concentrated habitations;

   b. Manpower vacancies at AWW/Supervisor/CDPO level and training status of
      functionaries;

   c. Payment of honoraria to AWWs/AWHs and travelling allowances to
      Supervisors;

   d. AWC infrastructure: Construction of AWC buildings through convergence with
      other schemes/programmes;

   e. Supply of essential items to AWCs - medicine and PSE kits, weighing scales,
      joint MCP card, WHO Growth Chart, etc.;

   f. Availability of funds for POL, contingency etc at district/block level and flexi-
      fund at AWC level as per the revised norms;

Guidelines for Constitution of Monitoring & Review Committees in ICDS Programme
g. Mobility of CDPOs/Supervisors – availability of vehicles and non requisitioning of programme related vehicles;

h. Monitoring and supervision visits by CDPOs/Supervisors to AWCs as per norms and submission of reports;

i. Method(s) of delivery of supplementary food at AWCs – engagement of SHGs and use of iodized salt at AWCs and addition of leafy vegetables;

j. Methodology used and participation of children in non-formal pre-school education at AWCs; use of locally developed learning and play materials, toy bank and other initiatives;

k. Engagement of ICDS functionaries in non-ICDS activities and arrangements to desist them from it;

l. Identification of low performing blocks in ICDS implementation and factors responsible for it;

m. Any other matter as may be relevant for improved implementation.

iv. Financial issues: Fund flow and status of component-wise allocation and expenditures during the reported period and adherence to revised financial norms prescribed by GoI;

v. Complaints/grievance redressal mechanism: Actions on the complaints received from individuals, community, PRLs, etc regarding ICDS services such as regularity in AWC functioning, quality of supplementary nutrition, etc and ICDS functionaries;

vi. IEC: Preparation and undertaking of IEC action plan on issues like location of AWCs, services available under ICDS, entitlement of beneficiaries, grievances redressal mechanism, etc;

Note: The following sources of information may be used for the review meeting:

a. Minutes and reports of the Block Level Monitoring Committees;

b. Analysis of Block Monthly Progress Reports (MPRs) and Block Annual Status Reports (ASRs);

c. Reports of field visits by Members of the Committee, and other officials in the district and any evaluation/assessment report; and

d. Reports from the public/media (if any).

IV. BLOCK LEVEL MONITORING COMMITTEE (BLMC) ON ICDS

IVA. Composition

i. Sub Divisional Magistrate (SDM)  
   Chairperson

ii. Block Development Officer/TDO  
   Vice-chairperson

iii. Block Representative of Health (BMO/MO in charge PHC/CHC)  
   Member

iv. Block representative of Education  
   (Block Education Officer/Dy. Inspector of School/in charge of SSA)  
   Member
v. Block Extension officers of Agriculture/Horticulture  
vi. Representative of Block/Nagar/Taluka Panchayat  
vii. Principal, Anganwadi Training Centre*  
viii. Representatives, local NGOs (2)  
ix. CDPO  

* if there is any.

Note:

- The Committee will meet once in a quarter and will submit its report to the District Committee with a copy to the State Directorate of ICDS.
- Representation of level of officials from concerned departments at the block level in the Block level Committee may be decided as may be deemed fit by the State Govt.
- Representatives of Animal Husbandry/Dairy/Fishery etc., may be invited as required.
- 2-3 Supervisors (ICDS) in the block may also be invited to the meeting on rotation basis.

IV B. Roles

The Block level Committee will monitor and review the following issues and suggest/take appropriate actions:

i. Overall progress in implementation with regard to:
   a. Coverage of all habitations/hamlets in the block, especially in SC/ST and minority concentrated and remote areas;
   b. Coverage of beneficiaries: Sector-wise analysis of registered vs. actual beneficiaries for supplementary nutrition and pre-school education at AWCs as against surveyed population;
   c. Quality of supplementary nutrition;
   d. Nutritional status of children 0-3 years and 3-6 years – weight, roll out of WHO growth standards and joint mother and child protection cards; sector-wise comparison of proportion of moderate and severely undernourished children; Measures being taken for addressing them and progress there on half yearly basis;
   e. No. of AWCs providing take home ration, morning snacks and hot cooked meals for more than 21 days in the reporting month;
   f. Number of AWCs which organized the monthly Village and Health Nutrition Days (VHNDs) and details of activities undertaken during VHNDs.

ii. Coordination and convergence with line departments/programmes:
   a. Health/NRHM: Joint planning and implementation of timely immunization of children at AWCs, ante-natal and health check-ups, referral services and supply of micronutrients (Vit-A, IFA, de-worming tablet) to AWCs; Functioning of VHND And VHSC and promotion of IYCF; planned visits of ANM to AWCs;
b. Water & Sanitation: Provision of potable water and sanitation facility at AWCs;
c. PRIs: Involvement of PRIs and community in overseeing and coordinating the
delivery of services at AWCs;

iii. Other issues relating to programme implementation and actions thereon with
respect to:
   a. Regularity of functioning of AWCs - overall, and specifically, those in
      SC/ST/minority concentrated habitations and submission of MPRs by AWWs;
b. Manpower vacancies at AWW/Supervisor/CDPO level and their training status;
c. Payment of honoraria to AWWs/AWHs and travelling allowances to
      Supervisors;
d. AWC infrastructure: Construction of AWC buildings through convergence with
      other schemes/programmes;
e. Status of supply of all essential items to AWCs (Medicine and PSE kits,
     weighing scales, joint MCP card, WHO Growth Chart, etc);
f. Availability of funds for POL, contingency etc at the block level and flexi-fund at
      AWC level as per revised norms;
g. Home visits by AWWs during critical contact periods - counseling of pregnant
     and lactating mothers and families of children under two on key health and
     nutrition issues;
h. Supportive supervision by the Supervisors; organization of sector level review
     meetings; analysis of MPRs; etc. [To review frequency of supervisory visits and
     reasons for lower than expected frequency]
i. Observance of Village Health & Nutrition Days (VHNDs) - participation of
     ANM and PRI Members;
j. Method(s) of delivery of supplementary nutrition at AWCs - engagement of
     SHGs and use of iodized salt at AWC;
k. Methodology and participation of children in non-formal pre-school education at
     AWCs - use of locally developed learning and play materials, toy bank and other
     initiatives;
l. Engagement of AWWs and Supervisors in non-ICDS activities and
     arrangement to desist them from it;
m. Identification of low performing AWCs/Sectors in ICDS implementation and
     factors responsible for it;
n. Any other matter as may be relevant for improved implementation.

iv. Complaints/grievance redressal mechanism: Actions taken on the complaints
received from individuals, community, PRIs, etc regarding ICDS services such as
regularity in AWC functioning, quality of supplementary nutrition, etc and
also on dereliction of duties by Supervisors/AWWs;
Note: The following sources of information may be used for the review meeting:

a. Minutes and reports of the AWC Level Monitoring Committees;
b. Analysis of AWC Monthly Progress Reports (MPRs)/Annual Status Reports (ASRs);
c. Reports of field visits to AWCs by Members of the Committee, and other officials in the block/district;
d. Reports from the public/media (if any).

V. ANGANWADI LEVEL MONITORING & SUPPORT COMMITTEE (ALMSC) ON ICDS

VA. Composition

i. Gram Panchayat/ward member (preferably woman member) Chairperson
   (preferably woman member)
ii. Mahila Mandal (2 Members on rotation) Members
iii. ASHA Member
     Representatives of:
iv. Community Based Organization (2) Members
v. Community (Teachers/Retired Govt Officials/ Parents of Children attending AWC) (3) Members
vi. Sakhi under SABLA Programme (if any) Member
vii. Anganwadi Worker Convener

Note:
- The Committee will organize regular monthly meetings to discuss various issues in the anganwadi area in the village or ward/slum and record minutes of the meeting. A copy of the minutes may be sent to the Block level Committee and CDPO.
- ICDS Supervisor, ANM, LHV may be invited to the meeting as may be required.

VIB. Roles

The Anganwadi level Committee will review and take/suggest actions to improve delivery of services at the AWC. The Committee is authorized and expected to play the following roles:

i. Check regularity of functioning of AWC;
ii. Ensure coverage of all eligible beneficiaries as against the surveyed population;
iii. Review status of supply of supplementary food to all beneficiaries for at least 21 days in a month;
iv. Review nutritional status of children 0-3 years and 3-6 years, weight, availability of WHO New Growth Charts and joint mother & child protection card; and number of moderate and severely undernourished children and steps taken;

Guidelines for Constitution of Monitoring & Review Committees in ICDS Programme
v. Review functioning of non-formal PSE – activities per day, development/use of local learning and play materials; organization of parents meet; etc.

vi. Ensure participation of AWWs at VHSC meetings;

vii. Ensure participation of at least one of the Members (other than AWW, ASHA and ANM) on the monthly Village Health and Nutrition Day at each AWC and to ensure that it is well-organized and well-attended, and that all due services are rendered on that day;

viii. Review facilities available at the AWC in the light of established norms (infrastructure including clean water, functioning toilet, play area, PSE/medicine kits, cooking utensils, etc);

[The Committee may consider ways of locally strengthening the AWC infrastructure mobilizing resources from the community/other schemes]

ix. Review receipt and utilization of consumables such as food supplements and medicines as well as physical stocks;

   • Find reasons for any shortfalls from expected norms, or discrepancies in stocks;
   • Document and report such shortfalls and discrepancies to the Block Level Monitoring Committee and CDPO;

x. Attend to any local disputes related to the AWC or AWW, and resolve such disputes amicably; flag unresolved disputes to the Gram Panchayat or Block level Monitoring Committees;

xi. Interact with the AWW/ICDS Supervisor to understand reasons for any shortfalls in services provided at the AWC, and find ways to locally strengthen services or correct shortfalls; formally document and report unresolved issues to the Block Level Monitoring Committee, with a copy to CDPO, MO/PHC and Gram Panchayat as appropriate & concerned.

xii. Any other matter as may be relevant for improving service delivery.

NOTE:

i. To ensure any/all of the above, the AWC level Committee Members are expected to:

   o Familiarize themselves with the objectives and spirit of the ICDS programme.
   
   o Familiarize themselves with the established norms and guidelines for ICDS by obtaining a copy of such guidelines from the Block Level Monitoring Committee; interact with Members of the Block level Monitoring Committee, or the Supervisor or CDPO, or with the LHV or MO/PHC to seek any clarifications regarding these norms.
   
   o Visit the AWC periodically and interact with other members of the community to enquire about the functioning of the AWC.
   
   o Convene a monthly meeting to transact its business, preferably soon after the preparation of the AWC MPR, and maintain minutes recording the attendance of Members, issues reviewed, findings, and action taken.
   
   o Send a copy of the minutes of the monthly meeting to the Block Level Monitoring Committee.
ii. On any issue, while it is always preferable to have negotiated and unanimous decisions, the Members present may take decisions based on guidelines and norms. Unresolved issues may be sent to higher level for direction.

iii. The Committee and its Members will conduct their business in a manner that does not disturb the day-to-day activities of the AWW/AWC.

6. States/UTs are requested to take necessary actions in constituting the Monitoring & Review Committees at different levels as suggested in para 5 above. An action taken report on this may be sent to GoI by 30 June 2011 along with a report on the impact of the above monitoring mechanism, for discussions in the meeting of the National Level Monitoring & Review Committee and/or review meeting with the State Secretaries.

Yours faithfully,

[Signature]

(Dr. Shreeraman)  
Joint Secretary to the Government of India  
Tel: 2338 7683

Copy:

(i) Secretary, Ministry of Health & Family Welfare  
(ii) Secretary, Ministry of Human Resource Development  
(iii) Secretary, Ministry of Rural Development  
(iv) Secretary, Ministry of Minority Affairs  
(v) Secretary, Department of Food  
(vi) Secretary, Department of Drinking Water Supply & Sanitation  
(vii) Secretary, Ministry of Panchayati Raj  
(viii) Principal Advisor (WCD), Planning Commission  
(ix) Director, NIPCCD, New Delhi  
(x) Regional Directors, NIPCCD (Guwahati, Bangalore, Indore and Lucknow)  
(xi) Director, National Institute of Nutrition, Hyderabad  
(xii) All Directors/Dy. Secretaries dealing with ICDS Scheme, MWCD  
(xiii) Joint Technical Advisor, Food & Nutrition Board, MWCD  
(xiv) PS to MOS (I/C), MWCD  
(xv) PPS to Secretary, MWCD  
(xvi) PS to AS & FA(WCD)  
(xvii) PS to JS(CD)/JS(WD)/JS(WW)/EA/SA  
(xviii) US(CD-I)/US(CD-II)/US (Training)/AD(WB/ME)  
(xix)Guard File/Sanction Folder  
(xx) Technical Director, NIC, MWCD - with a request to upload in Ministry’s website (Child Development Section)

[Signature]  
(Dr. Shreeraman)  
Joint Secretary to the Government of India